

CARE for the Holidays — Toys for Tots Application

How to Apply (6 Steps)

💡 **Note:** Other Toys for Tots sign-up locations across Northwest Arkansas are listed at carecc.org/care-for-the-holidays.

Families may apply at the location most convenient for them.



1. **Apply online at carecc.org or in person at CARE, 2510 N 17th St., Suite 202, Rogers.**
2. **Gather documents (*see lists below*).**
3. **Within 7 business days of applying, turn in anything missing (no weekends or holidays).**
4. **Complete a short interview (in person, phone, or video).**
5. 📢 **Reminder: All toy pickups happen before Christmas. You will choose from available pickup times after your application is approved.**
6. **Need help applying? CARE staff and volunteers can assist you in person during your appointment if you do not have internet access or need help filling out the form.**

Program Rules (Read First)

- 📄 **One application per household.** For this program, a *household* means one parent or guardian — or two parents/guardians together — and the children they care for. *Each household applies separately, even if you share the same address with other relatives or families.*
 - Example: If you and your children live with grandparents, you are one household and must apply separately from the grandparents.
 - Example: If two families share the same home (for example, cousins or friends living together), each family with their own children is a separate household and must fill out their own application.
 - *This definition helps make sure each family's children are registered fairly, even if they share an address with other relatives or families.*
- 📄 **Children must be 6 months–14 years old.**
- 📄 Please choose toy ideas. We are unable to provide video game systems, accessories, phones, gift cards, or clothing. We can't promise specific toys, but we'll do our best to match the ideas you provide.
- 📄 Bring the required documents (see *What You'll Need to Bring* below). *Tip: Many families find it easier to gather these documents before starting the application.*
- 📄 We may call, text, or email you about your application and about toy pickup. Please make sure the phone numbers you list can receive calls or texts. If you don't use email, that's okay—we can reach you by phone.
- 📄 *If your phone number changes after you apply, please email CARE right away so we can update your contact information. c4h@carecc.org*

When You Can Apply

📅 **November 3 – November 26, 2025, by 5:00 pm**

📍 **Submission Options:** In-Person or Online

Apply online at www.carecc.org (Look for the “CARE for the Holidays / Toys for Tots” link on the homepage starting November 3.) or in person at CARE Community Center, 2510 N 17th St., Suite 202, Rogers, AR.

✓ What You'll Need to Bring

About the Program

This is an income-based program. Families receiving SNAP often qualify, but all applications are reviewed based on documentation. **Even if your family does not receive SNAP, you may still qualify based on your household income and documents.**

You will be required to provide documentation. We cannot process or approve applications if documents are missing.

Important:

- You have **7 business days (not counting weekends or holidays)** from the day you first apply (online or in person) to turn in missing documents. *For example, if you apply on a Monday, your 7 business days end on the following Wednesday (unless a holiday falls during that time).*
 - If all required documents are turned in within **7 business days (not counting weekends or holidays)**, your application will remain active.
 - If you have trouble gathering documents, please contact CARE within 7 business days so we can work with you. *If you aren't sure which documents count as proof, see the Required Parent / Guardian Documents section. Staff can also explain what's accepted when you apply.*
 - We are unable to process incomplete applications, and families cannot reapply again this season.
 - *If you are unsure about what counts as a complete application, ask during your interview or call CARE for help before the 7-day deadline.*
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Service Area

- Benton County, Arkansas
 - Carroll County, Arkansas
 - Madison County, Arkansas
 - Washington County, Arkansas
 - Limited locations outside these counties (call 479-246-0104 or email c4h@carecc.org for more information)
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Important to Know

- Every applicant will complete a short interview (in person, by phone, or video) to confirm information and answer questions. You can schedule this interview online through CARE's appointment calendar or call CARE to set up an appointment. The appointment calendar link will be on CARE's website at www.carecc.org, or call 479-246-0104 to schedule your appointment. **You do not need to wait for CARE to contact you—you can schedule your interview before you apply in person or online.**
 - CARE is located at 2510 N 17th St., Suite 202, Rogers, AR 72756. (appointments begin November 3rd).
 - In the interview, staff will review your documents, confirm your information, and answer any questions you have about pickup. The interview is simple and usually takes less than 15 minutes. *If you scheduled your appointment online, you will receive a confirmation email or text with your appointment time. Please keep this for your records.*
 - Please make other arrangements for children during in-person interviews, as space is limited.
 - Only parents or legal guardians may apply (must show proof of legal guardianship if applicable).
 - Please bring copies of all required documents, as CARE cannot make copies for you. *If you don't have copies, you can make them at a local library, school office, or print shop before your appointment.*
 - ☞ *If you aren't sure what counts as a valid document, see below or ask a staff member when scheduling your appointment.*
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Required Parent/Guardian Documents

- Photo ID (State, Federal, or Foreign ID) for all parents/guardians listed.
- Social Security Card or ITIN letter for each guardian. If from another country, a Foreign ID is acceptable.
- Proof of residency dated after September 1, 2025 (such as a utility bill, mortgage statement, or lease).

*If your name is not listed, you may use a **CARE Proof of Residency Form signed by a non-relative or property owner**. This form is available at CARE or on our website. If you do not have a recent bill in your name, bring this completed form signed by the person who is verifying your address. Electronic bills are accepted if printed. If your lease or bill is only available online, you can print it at a local library, school office, or print shop. Bills in other languages are accepted.*

- Two working phone numbers and an email address.
- Authorized emergency contact (name, phone, and photo ID) who may pick up toys if needed. This person can be any trusted adult—not just a family member—as long as they bring the same photo ID listed in section 3. You will need to provide this person’s information during your interview. The only people who can pick up toys for you are listed in this application. Choose someone who will be available if you cannot come yourself. *Changing your emergency contact after submitting your application may not be possible, so please choose carefully. Only one emergency contact can be listed. If you have an emergency, call CARE right away so we can review options.*
- Proof of family income: bring records of all income received by or contributed to the household.
☞ Include income from anyone who shares or contributes to your household’s expenses (such as rent, food, or utilities). Do not include income from roommates or boarders who live separately and pay their own expenses. For example, if your roommate buys their own food and pays rent directly, their income does not count toward your household.

 Examples of Acceptable Proof of Income (choose those that apply):

- Pay stubs from the last 90 days (dated August – October 2025)
- If multiple employers: last pay stub from each employer (dated August – October 2025)
- 2024 Income Tax return
- Self-employment income records (dated August – October 2025)
- Social Security (SSI/SSD/SSA) Award Letter — the most recent one you received in 2025 (January or later).
- Child Support/TANF statements
- Military income
- SNAP Notice of Action — dated within the last 90 days.
- CARE’s Earnings Verification Form

 **Only bring the documents that apply to your household.**

Required Child Documents

(Open to children **ages 6 months to 13 years old**)

- Last 4 digits of each child’s Social Security Card or ITIN letter

Provide **one of the following for each child**:

- Birth certificate, OR
- Proof of school enrollment (for example, a school letter or printed record) OR
- Legal guardianship papers from the court.

 **Only bring the documents that apply to your household.**

 *If your child is not yet in school, bring their birth certificate instead of school paperwork.*

Section 1 — Primary Contact (Parent/Guardian)

This person will be contacted about appointments and pick up toys if approved.

Full name: _____

Relationship to child or children:

☐ Parent ☐ Guardian

Primary phone: _____ ☐ Text OK?

Backup phone: _____ ☐ Text OK?

Email: _____

Preferred language:

☐ English ☐ Spanish ☐ Marshallese ☐ Other: _____

Section 2 — Household Address

Street address: _____

City: _____ State: ____ ZIP: _____

Mailing address (if different): _____

Section 3 — Authorized Pickup (Emergency Contact)

This person may pick up toys for you if needed. Write down their Photo ID type and number here. (Examples: driver's license, consular ID, or state-issued ID.) At toy pickup, they must bring and show the same ID listed here.

Only one emergency contact can be listed.

Full name: _____ Phone: _____

ID Type: _____ ID Number: _____

Relationship to you: _____

Section 4 — Parent/Guardian Information

Adult 1 Name (*You*): _____

Employment status (choose one):

☐ Employed ☐ Unemployed ☐ Disabled ☐ Retired

Race/ethnicity (Check all that apply):

☐ American Indian or Alaska Native ☐ Asian ☐ Black or African American ☐ Middle Eastern or North African ☐ Native Hawaiian or Other Pacific Islander ☐ White ☐ Multi-ethnic ☐ Prefer not to answer

Adult 2 Name (if another parent/guardian in household): _____

Employment status (choose one):

☐ Employed ☐ Unemployed ☐ Disabled ☐ Retired

Race/ethnicity (Check all that apply):

☐ American Indian or Alaska Native ☐ Asian ☐ Black or African American ☐ Middle Eastern or North African ☐ Native Hawaiian or Other Pacific Islander ☐ White ☐ Multi-ethnic ☐ Prefer not to answer

Section 5 — Household Income (check all that apply)

We need to know about all types of income, even if you are paid in cash.

☐ Wages/Salary ☐ Self-employment ☐ Child support/Alimony ☐ Military ☐ Retirement ☐ Social Security (SSA/SSD/SSI) ☐ Unemployment ☐ SNAP ☐ TANF ☐ Cash jobs, trade work, odd jobs paid in cash (like babysitting, yard work, housecleaning, or similar). ☐ Other: _____

Section 6 — Children in Household

Use one row per child.
If you need more space, please attach another page.
Note: Please choose toy ideas. **Write 2-3 simple toy ideas for each child** (examples are listed below). Please avoid clothing, gift cards, phones, or video game systems.
Please write clear toy ideas, such as "doll" or "basketball," not brand names or expensive electronics.
Examples: dolls, LEGOs/building sets, cars/trucks, art kits, sports balls. Toy requests cannot be guaranteed, but staff will do their best to match ideas.
We ask for the last 4 digits of SSN/ITIN to prevent duplicate registrations. We do not use it for anything else.

Full Name	Date of Birth	Grade/School (if applicable)	Last 4 of SSN/ITIN	Wish List (2-3 ideas)
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- ☒ **Final Checklist – Before You Submit**
- ☐ Did you include all required income documents?
 - ☐ Did you choose 2-3 toy ideas for each child?
 - ☐ Did you list an emergency contact and their photo ID?
 - ☐ Did you provide birth certificates or school papers for each child?
 - ☐ Do your documents show your current address (after Sept 1)?
 - ☐ Did you sign and date the application?

Section 7 — Consent & Acknowledgment

- The information I provided is true.
 - I understand only one application per household is allowed.
 - I agree CARE may call, text, or email me about my application and pickup.
 - I understand that IDs will be checked at pickup for security.
- To help ensure toys and resources are shared fairly, I understand that families who receive assistance from another holiday program (such as Sharing and Caring, Salvation Army, Shop with a Cop, school, or church programs) may not be eligible for CARE for the Holidays or Toys for Tots in 2025 or 2026.**

Signature: _____ Date: _____

Section 8 — For Staff Use

Documents verified: ☐ Photo ID ☐ Proof of residency ☐ Proof of income ☐ Other: _____

Appointment date/time: _____

Intake staff initials: _____

Notes: