

**To have your tax return(s) prepared at CARE Tax Center you MUST provide the following information and documentation:**

- \* Proof of identification – Valid State or Federal Photo ID
- \* Social Security Cards for you, your spouse and dependents
- \* Individual Taxpayer Identification Number (ITIN) assignment letter for you, your spouse and dependents (if applicable)
- \* Proof of foreign status, if applying for an ITIN (Rogers location CAA service)
- \* Birth dates for you, your spouse and dependents on the tax return
- \* Wage and earning statement(s) Form W-2, W-2G, 1099-R, 1099-Misc, 1099-NEC, SSA-1099, 1099-G, W2G, Etc. (Must have all information to file your return)
- \* If self employed, all business expenses you want to claim on your taxes
- \* Interest and dividend statements from banks (Forms 1099)
- \* A copy of last year's federal and state returns if available
- \* Proof of bank account routing numbers and account numbers for Direct Deposit, such as a blank check
- \* Total paid for daycare provider and the daycare provider's tax identifying number (the provider's Social Security Number or the provider's business Employer Identification Number) if appropriate
- \* To file taxes electronically on a married-filing-joint tax return, both spouses must be present to sign the required forms.
- \* All Taxpayers must fill out and sign a 13614-C and 14446 forms